GUIDELINES FOR INTERNAL EXAMINATION QUESTION PAPER SETTING

1.   Faculty members are requested to prepare the question papers as per the sample template issued by IQAC/University format and should ensure that no single question is repeated. Each question should be mapped with the corresponding CO and BTL. For M Tech Question papers, the format specified in respective curriculum can be followed.

2.   Any Faculty member who wishes to set a Question paper other than the format specified by IQAC (for a particular reason) should inform the same to IQAC through mail well in advance (with the sample template.)

3.   There should be a common question paper for common subjects. Departments with double batches are also advised to follow the same question paper for a single subject. (Mandatory)

4.   Question papers should be prepared using ETLAB. Kindly follow the guidelines issued.

5.   While giving the Examination name (Refer Slide no: 13 of the attachment- ET Lab QP Creation) Give the Examination name as First/Second Internal Examination – Month 2024 (Please don't use series test 2, series 2 etc.)

Kindly Note the following aspects while preparing Question Papers

Question Paper Code

Question paper code should be written in the following format.

Eg: -CSU1X2212 21F Dept.	UG/PG	SEM	Class A or B else put X	Date Of Examination	FN/AN
CS	U	1	X	22-12-21	F/A

For Common Question papers, which are applicable to all branches (Eg: Design Engineering, Sustainable Engineering etc,) the department name can be neglected
Eg: **U1X221221F**

Jyothi Engineering College

Reaccredited with NAAC (Grade A) and NBA Programmes*

Approved by AICTE and Affiliated to APJ Abdul Kalam Technological University

A CENTRE OF EXCELLENCE IN SCIENCE AND TECHNOLOGY BY THE CATHOLIC ARCHDIOCESE OF TRICHUR

JYOTHI HILLS, VETTIKATTIRI P.O., CHERUTHURUTHY, THRISSUR, 679531 | Ph. +91 4884 259000 | info@jecc.ac.in | www.jecc.ac.in

*NBA accredited BTech Programmes in Civil Engineering, Computer Science and Engineering, Electronics and Communication Engineering, Electrical and Electronics Engineering and Mechanical Engineering valid till 2025, Mechatronics Engineering valid till 2026

Sl.	Subject.	Dept. Name for QP code
1	All First year Subjects	QP code should start with U
2	Design Engineering, Sustainable Engineering, LIFE Skill etc.	QP code should start with U
3	Mathematics Papers (Sem III and IV)	QP code should start with U
4	Subjects that are common to two departments (Eg: Subjects common to CSE and AD, Subjects common to ME and MR etc.)	Use the first TWO letters of the subject code in place of Dept.name

Sl.	Department	Acronym to be Used in QP code
1	Artificial Intelligence and Data science	AD
2	Civil Engineering	CE
3	Computer Science and Engineering	CS
4	Electrical and Electronics Engineering	EE
5	Electronics and Communication Engineering	EC
6	Mechanical Engineering	ME
7	Mechatronics Engineering	MR
8	Robotics and Automation	RA

Question Paper Naming

Eg: MAT101-Linear Algebra and Calculus-CE-CSA-ME-22-12-21-F-Set A

Subject Code	Subject Name	Applicable Branches	Date of Examination	FN/AN
MAT 101	Linear Algebra and Calculus	CE, CSA, ME	22-12-21	F

Faculty members who face difficulty in setting Question paper using ETLAB may kindly follow theguidelines issued earlier and get the help of department ETLAB coordinators.

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DEPARTMENT OF ————————————
————th Semester - B.Tech
Second Internal Examination- April 2024
Date & Time [Not Mandatory, Avoid wrong date and time]
Course :

Total Mark:	CODE:	Total Time:

CO	CO Statement	BTL
CO	CO Statement	BTL

<u>General Instructions</u>
1. Common to AD, CE, CSE & ME   (**Applicable branches and general instructions (if any) should be written here–Mandatory**)

	CO	BL	MARK

PART A

		CO	K (3)
1.			
2.		CO	K (3)
3.		CO	K (3)
4.		CO	K (3)
5. .		CO	K (3)

PART B

6. a)		CO	K (7)
b)		CO	K (7)

OR

7. a)		CO	K (7)
b)		CO	K(7)

8. a) .		CO	K(7)